

Minutes of WHVPHA Meeting
Held on July 1, 2024 at Denise's House at 6:30pm

Attendees:

Jessica Williams, Danielle Moraski, Denise Dahms, Annette Mohr, Christie Higgins, Beth Zylstra, Rebecca Jacobson, Monica Raschenbach, Debbie Norris, Rylee Speacht , Samantha LaMonica , and Barbara Whyte, .

Meeting was called to order at 6:41pm by Jessica Williams.

The Minutes from the previous meeting (6/10) were read by Jessica Williams throughout the meeting.

Motion was made and accepted by all.

Treasurer's Report:

Denise reported as of 6/30/24:

Total in Checking/Savings \$12,345.98

Vanguard \$124,573.72 FMV approximately \$132,000

Total Assets \$136,919.70

Total Income (Memberships, host farm entries,etc.) - \$8,940.00

Total Expenses(Scholarships, point keeping,etc) - \$9,896.00

Net Income - loss of \$956.00

Motion was made and accepted by all.

Committee Reports:

Finance :

-Denise stated that all of our financial documents are available for viewing for anyone who is interested.

-All certificates of insurance are up to date and compliant with WHVPHA as additional insured.

-When your Certificate of Insurance renews that is when you need to send her the new copy to stay current. (Timely Fashion)
Motion was made and accepted by all.

Banquet:

1. Banquet was booked at the same venue, Villa Venezia for this years banquet (confirmed by Jessica). It will be held on 11/10/23. Will start an hour later at 5PM-9PM. Most are off for Veteran's day the next day.

2. Prices will be as follows:
 - Adults (12 yrs old and up)-\$60
 - Child (3-11yrs old)- \$50
 - Children (2 and under)- free

3. A Discussion of the ticket sale process ensued and was agreed a new system needs to be put into place. No printed tickets will be given this year. Committee will make form and tighten up specifics for Ticket Sale Process by next meeting. The following process was determined:
 - a. \$ collected by trainer and Barn affiliation (for tables)
 - b. List with person attending and check/cash for fee.
 - c. Only one member of committee to collect fees and list.
 - d. Google form/list to simplify the process. (Dani)
 - e. All fees and lists due 10/15 Tuesday. *no exceptions
 - f. Must be paid in full to attend.

4. Prizes for banquet pending final phone call via Debbie. Currently set to be:
 - Champion (\$125) Shadow Boxes
 - Reserve (\$75) Blanket Bars
5. Beth will speak with Twin Ponds again for centerpieces. A motion was made and accepted by all.

Finals Horse Show:

1. Finals horse show will be at:

Gardnertown Farm

October (sat.) 12th/ (sun.)13th

2. Same format as last year:

Jumpers and schooling on Saturday and all other classes will be Sunday. Time schedule for classes on Sunday will be shuffled starting with smaller stuff.

3. Better system for schooling needs to be developed before finals to facilitate a smooth execution.

4. Discussion of hiring staff took place.

Confirmed staff:

Judge-? Dani checking with Jody

Starter- Jessica Abrams

Photographer- Richard Killian should put backup in place as well.

EMT- Jillian

Announcer- Kristen

4. Ribbons/Back Numbers

(Jess) also ordering ribbons for finals and banquet at same time.

Companies to check out pricing and styles:

Hodges

Winning Ways

Allstar

5. Prizes ideas- (\$75/\$50).

Suggestions made:

chairs, wooden grooming totes, backpacks

6. A vote was taken and the addition of a jr/amateur derby challenge class instead of an equitation challenge at finals with a grand prize incentive will take place. Class Fee of \$75.

7. The class will be run in the format of a hunt and go. There will be 4 heights with the specs reflecting the judging. Meaning if a pre child enters they will be judged on the prechild specs.

Heights and specs will be as follows:

Prechild/Preadult

2' child/2' adult

2'6" child/2'6" adult

3' child/3' adult

schooling/open as long as a jr/amateur combination

- **Will take place after 2ft divisions.**
- **Discussion of warm jumps for 2ft6 and higher**

The following criteria must be met by a participant:

An active member of the WHVPHA who has qualified for another division (Pre and Higher) (hunter, jumper, equitation) 1 horse/ 1 rider combination.

Dani will produce a flyer to present with specific information at next meeting and then social media presence will be initiated. A motion was made and accepted by all.

Horse Show (Host Farms):

1. Several dates were edited for the show season 2024-2025.

Mirabella added 4/6

Greystone moved from 5/24 to 5/31

2. Possibility of adding USHJA classes to our schedule/prizelists.

Outreach rings in hunter, jumper, and equitation. Jess and

Annette looking into for the competition year 2024-25

Questions about fees and requirements will be researched and brought up at the next meeting.

3. Need to make sure judges aren't judging too many horse shows in a row.
 4. Qualifying lists for Colonial classic need to be brought to the next meeting to decide who is eligible and who will go from our organization as entry deadline is fast approaching.
 5. A vote was taken to change:
 - the words child/adult to jr/amateur on all classes in prizelist.
 - The child/adult hunter (2ft-3ft) will now be 3 fence classes and 1 flat (more like a rated division). The child/adult equitation divisions will remain the same.
 - All restricted divisions (pre's and down would remain the same)
 6. Pre child/adult spec need to be revisited. Suppose to be 18 inches simpler jumps less fill/width. Varies from show to show so specifications need to be tightened up and discussed by the committee and shared to all host farms for next year.
 7. Participants/trainers need to make a conscious to support the food person at each of the given venues. While bringing food is allowed it should be kept back at the trailers or done discreet so as not to upset the food vendors.
 8. A brief host farm meeting will take place on Monday September 9th at Monica's house to go over specific changes to prizelist and horse show workings so that all are on the same page. Please plan to attend. Followed by lobsterfest and margaritas!
- Motion was made and accepted by all

Raffle:

Nothing to report

Ethics/Grievance:

Nothing reported

Endowment:

1. Denise announced the six adult scholarship winners.
2. Endowment committee met on June 17th. To revamp the scholarship application process for 2024-2025 season. The following revisions were discussed and adopted:
 - Three types of scholarship categories
 - a. Equine Education Scholarship for Juniors
 - b. Equine Education Scholarship for Adults
 - c. College Education Scholarship
 - Budget will be \$7500 in total for all three types of scholarships (future funding will be determined by current year's income and cash available)
 - Scholarships maybe awarded for any amount up to \$1000.00
 - Application Requirements:
 - Completed application form
 - Applicant's resume
 - Applicant's essay
 - Letter of recommendation from Trainer or Barn Official
 - Applications will be accepted during the period of February 1st 2025 to April 30th 2025. No applications will be considered for review after April 30th or if any of the requirements are not present/met.
 - The committee agreed that a scoring system must be created involving quantifiable data. It would serve to help determine the amount given and as tie breakers. Use of a rubric would help this process. The process is still under review.
 - Once scoring system is created, scores can then be equated to award amounts. EX. Scores range from 1-10; ten being the highest. A score of 10 theoretically be awarded \$1000.

- Several qualities to look for in an applicant:
 - a. Respect and appreciation of horses
 - b. Dedication to the sport
 - c. Work Ethic
 - d. Sense of responsibility

*note these are different then Founding Members scholarship awarded at the yearly banquet.

A motion was made and accepted by all.

Sponsorship:

1. Beth is now chairman of sponsorship committee.
2. Dani produced a wonderful professional flyer about the sponsorship possibilities for our organization in 2024-2025. It was voted on and accepted by all.
3. Sponsorship committee will be responsible for spearheading, but all host farms are encouraged to assist in recruiting sponsors. All money raised is pooled.
4. Host farms need to promote/thank sponsors with social media posts and pictures.
5. Discussion followed about the importance of tagging and sharing our organizations showing experience and thanking our sponsors on social media. It's a huge undertaking. Emma Paulsen will now be joined by Barbara Whyte in facilitating this monumental task. Any volunteers to help would greatly be appreciated. Especially those who are social media savy.

Motion made and accepted by all.

Old Business:

None

New Business:

Junior Committee

-Dani made a suggestion about reviving the junior committee. She presented a model of a junior committee that was established by a colleague hers from her time spent down south.

-All participants will be asked to submit an application/essay to get in.

-The model consists of 4 areas for junior members to focus on:

- a. Community service
- b. Outreach program
- c. Fundraising organization
- d. Improvement of the organization

-Each area was defined briefly with examples.

Several examples provided were:

works with staff to learn different jobs at a horseshow, horseless horseshow, giving out prizes at finals, writing thankyou notes to sponsors, intro to course walking, day with a judge, helping with social media posts and tags.

-Dani agreed to chair the committee and supervise.

- A vote was taken and the junior committee was revived for the year 2024-2025.

Next meeting will be August 5th 2024 at Denise's House at 6:30pm.

Meeting adjourned at 8:47pm

Respectfully submitted

July 2nd 2024

Chris Higgins

