

Minutes of WHVPHA Meeting
Held on June 10, 2024 at Denise's House at 6:30pm

Attendees:

Jessica Williams, Danielle Moraski, Vanessa Karlewicz, Denise Dahms, Annette Mohr, Emma Paulsen, Jess Abrams, Christie Higgins, Beth Zylstra, Terrence Huebner, Rylee Speacht, Samantha LaMonica, and Kathleen Rice.

Meeting was called to order at 6:32pm by Jessica Williams.

The Minutes from the previous meetings (4/29 and 5/20) were read by Christie Higgins Barricella.

Motion was made and accepted by all.

Denise Dahms before giving her Treasurer's Report gave a foreword about Meeting protocols, behavior and Robert's Rules.

Treasurer's Report:

Denise reported as of 5/31/24:

Total in Checking/Savings \$13, 123.98

Vanguard \$124,573.72 FMV approximately \$131,000

Total Assets \$137, 697.70

Total Income (Memberships, host farm entries, etc.) - \$6395.00

Total Expenses (Scholarships, point keeping, etc) - \$6,573.00

Net Income -178.00

Motion was made and accepted by all.

Committee Reports:

Finance :

- Denise stated that all of our financial documents are available for viewing for anyone who is interested.
 - All certificates of insurance are up to date and compliant with WHVPHA as additional insured.
 - When your Certificate of Insurance renews that is when you need to send her the new copy to stay current. (Timely Fashion)
- Motion was made and accepted by all.

Banquet:

1. Banquet was booked at the same venue, Villa Venezia for this years banquet (confirmed by Jessica). It will be held on 11/10/23. Will start an hour later at 5PM-9PM. Most are off for Veteran's day the next day.
2. Prices will be as follows:
 - Adults (12 yrs old and up)-\$60
 - Child (3-11yrs old)- \$50
 - Children (2 and under)- free
3. A Discussion of the ticket sale process ensued and was agreed a new system needs to be put into place. No printed tickets will be given this year.

The following process was determined:

- a. \$ collected by trainer and Barn affiliation (for tables)
- b. List with person attending and check or cash for fee.
- c. How much? Check #'s/Cash per trainer
- d. Only one member of committee to collect fees and list.
- e. Google form/list to simplify the process. (Dani)
- f. All fees and lists due 10/15 Tuesday. *no exceptions
- g. Must be paid in full to attend.

Committee will make form and tighten up specifics for Ticket Sale Process by next meeting on July 1st.

A motion was made and accepted by all.

Finals Horse Show:

1. Finals horse show will be at:

Gardnertown Farm

October (sat.) 12th/ (sun.)13th

2. Same format as last year:

Jumpers and schooling on Saturday and all other classes will be Sunday. Time schedule for classes on Sunday will be shuffled starting with smaller stuff.

3. Discussion of hiring staff took place. Suggestions made but not confirmed:

Judge-?

Starter- Jessica Abrams

Photographer- Richard Killian

EMT- Jillian

Announcer- Kristen/Kathy

4. Ribbons/Back Numbers

(Jess and Chris looking into prices and options)

5. Prizes ideas- shadow boxes and brass blanket bars. (\$75/\$50).

6. A vote was taken and the addition of a medal equitation challenge class at finals with a grand prize incentive will take place.

7. The class will be run as a jump equitation class and flat phase. There will be 4 heights with the specs reflecting the judging. Meaning if a pre child enters they will be judged on the prechild specs.

Heights and specs will be as follows:

Prechild/Preadult

2' child/2' adult

2'6" child/2'6" adult

3' child/3' adult

- **Will take place after 2ft divisions.**
- **Discussion of warm jumps for 2ft6 and higher**

The following criteria must be met by a participant:

**An active member of the WHVPHA who has qualified for another division (Pre and Higher) (hunter, jumper, equitation)
1 horse/ 1 rider combination.**

Dani will produce a flyer to present with specific information at next meeting and then social media presence will be initiated.

A motion was made and accepted by all.

Horse Show (Host Farms):

9 host farm submitted dates. Tentative schedule is set with a few minor changes working around Easter and IEA competitions. Will be sent out electronically when settled.

October thru March are considered winter dates.

Motion was made and accepted by all

Raffle:

Nothing to report

Ethics/Grievance:

Nothing reported

Endowment:

1. Denise announced the scholarship winners;
 - a. Kelly Finn-College/Continuing Ed.
 - b. Birdie Rogowski-Equine Ed.
 - c. Connor Knapp-Equine Ed.
 - d. Addisyn Nodhturfi-Equine Ed.
 - e. Mikayla Cormier-Equine Ed.
 - f. Taylor Brustman-College Continuing Ed.
 - g. Adeline McIver-Equine Ed.
 - h. Sarah LaPierre-Equine Ed.
 - i. Aubrey Muntz-Equine Ed.
2. Committee received 6 adult applications. Committee will meet and discuss before next meeting.
3. New scholarship guidelines discussion took place. A tiered system different requirements so its not just given out. Committee will meet to come up with a plan. The following criteria will be taken into account:
 - a. Resume
 - b. Gpa
 - c. Trainer letter
 - d. Scored system
4. A comment was made that do we give enough \$. Other chapters give more. How will we determine who gets how much? Committee will meet to come up with a plan.

A motion was made and accepted by all.

Sponsorship:

1. Jessica approved the sponsorship committee which will now consist of Dani, Jody, Beth, and Laura. Jess Abrams went to Endowment.

2. Idea of committee and document was modeled after HVHJ once the model and appropriate documents are tightened up it will be promoted on social media for next year 2024-2025.
3. A Vote was taken and the idea of a sponsorship committee was adapted. Pending the following:
 - a. Change of names
 - b. Change of prices
 - c. Tightening of requirements and expectations for sponsors and host farms
 - d. Logos will be stickers or embroidered
4. Several categories of awards were suggested:
 - a. Best Jumper
 - b. High Point Trainer Award
 - c. Steady eddy
 - d. Flubber (rough day but good sport)
 - e. Best turned out
 - f. Style of Riding award
5. Sponsors will provide banners for finals.
6. Sponsor specific announcements will be read at each horse show.
7. Sponsorship committee will be responsible for spearheading, but all host farms are expected and encouraged to assist in recruiting sponsors. All money raised is pooled.
8. Committee would be responsible for the promised prizes and transport to host farms. (logo or sticker to show sponsorship).
9. Each host farm must essentially buy in or recruit sponsorship donations for it to work. No dollar amount was discussed.
10. Division sponsors? Changing names, levels, and fees to promote more participation.
11. Suggestion made how to organize levels:
 - Bronze, Silver, Gold, Platinum with criteria/expectations for all on designed flyer for the competition year 2024-2025.

12. Host farms need to promote/thank sponsors with social media posts and pictures.

Motion made and accepted by all.

Old Business:

1. Jessica made a motion to keep all committees as the same except for the following changes.

Beth moved to sponsorship committee and Jess Abrams moved to endowment committee.

Motion accepted by all.

2. All host farms need to decide if they are using showpro/horseshowing.com (horseshow computer) for entries next year in order to determine payment of fees associated with.

New Business:

Dani made a suggestion about reviving the junior committee.

Discussion was tabled due to time constraints. Will be brought up at a future meeting.

Next meeting will be July 1st 2024 at Denise's House at 6:30pm.

Meeting adjourned at 8:50pm

Respectfully submitted

June 11, 2024

Chris Higgins

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